THE CITY OF
CLEVELAND BOLIVAR
COUNTY
STATE OF MISSISSIPPI

MINUTES OF REGULAR MEETING HELD ON TUESDAY, MARCH 5TH, 2019

This regular meeting of the Mayor and Board of Aldermen of The City of Cleveland, Mississippi, was duly and legally begun and held in the Board Meeting Room in the City Hall at 6:30 o'clock p.m. on Tuesday, March 5th, 2019.

Present were: Billy Nowell, Mayor; Theodore "Ted" Campbell, Robert Sanders, Danny Abraham, Gary Gainspoletti, Maurice Smith, J. Paul Janoush and J. Kirkham Povall, Aldermen; Danny Griffith, City Attorney; Charles A. Bingham, Chief of Police; Greg Jackson, Fire Inspector; Kenneth Taylor, Community Development Director; Danita McClure, Code Enforcement Inspector; Ray Bell, Public Works Director; Lisa Miller, Railroad Museum Director, Clint Johnson, Airport Director; Jason Woods, Parks and Recreation Director; Jamie Gregory- Grant, Animal Shelter Manager; Keith Christopher, Inframark; Josh McPherson, Eley Barkley Engineer. The meeting was duly opened, and, upon due proclamation first made, the following proceedings were held, to-wit:

ORDERED this March 5, 2019.

ALLEY PROPERTY RESOLUTION

After discussion, upon motion by Alderman Abraham, second by Alderman Smith, and unanimously adopted, it is ordered that the City Attorney will verify title and draft a proposed resolution declaring the subject unimproved strip on Commerce Avenue surplus for future approval upon notification by the Bolivar County Volunteer Fire Department.

ORDERED this March 5, 2019.

ORDER TO PROVIDE A LETTER OF SUPPORT FOR A 21ST CENTURY COMMUNITY LEARNING CENTERS PROGRAM GRANT APPLICATION IN COOPERATION WITH THE ELIM INSTITUTE

After discussion, upon motion by Alderman Campbell, second by Alderman Sanders, and unanimously adopted, it is ordered to provide a letter of support to the Elim Institute to aid in their application for a 21st Century Community Learning Centers Program Grant.

ORDERED this March 5, 2019.

PUBLIC HEARINGS

ORDER TO ADJUDICATE REAL PROPERTY AS DESCRIBED HEREIN TO BE A MENACE TO THE PUBLIC HEALTH AND SAFETY OF THIS COMMUNITY

WHEREAS, heretofore the Director of Community Development and Assistant Director of Community Development reported to this Board the uncleanliness of the premises hereinafter described and belonging to the owner or owners as hereinafter set forth, and this Board set hearings to be held upon said uncleanliness at 6:30 o'clock p.m. on March 5th, 2019, and provided for notices thereof unto said owners; and,

WHEREAS, notice or notices have been duly served thereupon in the manner and time provided by Section 21-19-11 of the Mississippi Code of 1972 as amended, in response to which said owners have wholly defaulted and neither abated said uncleanliness nor appeared at this hearing at the appointed time and place, except as hereinafter set forth; and

WHEREAS, evidence has been presented to this Board at this hearing sufficient to prove that the conditions of said parcel or parcels of land are a menace to the public health and safety of this community; therefore, it is now,

ORDERED, ADJUDICATED, AND FOUND, upon motion made by Alderman Abraham, second by Alderman Sanders, and unanimously adopted, that said premises hereinafter set forth, and as designated on the current tax rolls of this City, in the conditions reported as aforesaid, and at the time of this hearing, are each a menace to the public health and safety of this community, and that this City, if each of said owners does not do so himself, proceed to have the land cleaned by cutting weeds, removing rubbish, dilapidated fences, dilapidated buildings, and other debris, and draining any standing water therefrom, subject to the adjudication and assessment of the costs thereof, all as provided by said Section 21-19-11, provided the owners shall have time to bring the property into compliance with city requirements as requested and noted with each entry, all of said properties being as follows, with the exception of 219 Ronaldman Road which was removed as a result of the nuisance being cured prior to the public hearing.

Public Hearing for Properties Under MCA 21-19-11
March 5, 2019

Site Address	Parcel #	Legal	Owner Name	Owner Address	Owner City	Complaint	Status
1327 Church Avenue	33-28-260-06-03000	Lots 30 & 31 Blk 6 Fairlawn Subdivsion	Earnest Smith	P O Box 4116	Cleveland, MS 38732	Dilapidated structure	No Progress
605 Lee Street	33-21-470-02-00300	Lot 3 Blk 2 Nowell's 2nd Addition	Thomas Crudup Jr.	406 East End Street	Cleveland, MS 38732	Dilapidated structure, junk, & debris	No Progress
1329 Church Avenue	33-28-260-06-03500	Lots 35 36 Blk 6 Fairlawn Subdivision	Earnest Smith	PO Box 4116	Cleveland, MS 38732	Dilapidated structures & Junk	No Progress
219 Ronaldman Road	33-18-900-00-02600	Lot in NE1/4 of SE1/4 S18 T22 R5 Cleveland Not Platted	Henry Haynes	219 Ronaldman Road	Cleveland, MS 38732	Junk in driveway	Owner cleaned-Remove from P.N.
935 & 937 Pearl Avenue	33-21-500-00-04002	W 1/2 of Lot 40 Nowell & Ross 3rd Addition	Delta Investments LTD	17 Savannah Circle	Brandon, MS 39047	Dilapidated fence & trash	Some Progress
202 W. Carpenter Street	33-16-200-00-00101	Lots 1 - 9 incl. Less N 46.5 Ft & Less Pt S. of Carpenter Street Dean Place	A B Cox Jr. & Evelyn Cox Grubb	1110 Avery Street	Cleveland, MS 38732	Junk & Overgrowth	Some Progress
211 S. Fourth Avenue	33-20-645-03-01100	Lots 11,12,13, Blk 3 Smith's Subdivision of a Pt of Blk 16 of College Heights Addition	Howard P. Jones, et. ux.	211 S. Fourth Avenue	Cleveland	Junk in driveway	Some Progress
203 W. Carpenter Street	33-16-200-00-00102	Lots 1-9 Include South of Carpenter St. Dean Place	A B Cox Jr. & Evelyn Cox Grubb	1110 Avery Street	Cleveland, MS 38732	Junk & Overgrowth	Some Progress

DEPARTMENT OF COMMUNITY DEVELOPMENT
P.O. Box 1439 • 215 N. Bayou Rd.
Cleveland, MS 38732
Phone: 662-843-4601 • Fax: 662-846-5701

NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: Earnest Smith
P O Box 4116
Cleveland, MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 1327 Church Avenue

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 1327 Church Avenue. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subjeet property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

An adjudication at the hearing that the parcel is in need of cleaning will also authorize the municipality to re-enter the property or parcel of land for a period of one (1) year after the hearing without any additional hearings as long as notice is posted on the property or parcel of land and at the city hall or another place in the city which commonly posts such notices at least 7 days before the property or parcel is re-entered for cleaning.

Code Official

2/6/2019 IWORQ Systems Inc.

DEPARTMENT OF COMMUNITY DEVELOPMENT
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NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: Thomas Crudup Jr.
406 East End Street
Cleveland, MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 605 Lee Street

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 605 Lee Street. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

An adjudication at the hearing that the parcel is in need of cleaning will also authorize the municipality to re-enter the property or parcel of land for a period of one (1) year after the hearing without any additional hearings as long as notice is posted on the property or parcel of land and at the city hall or another place in the city which commonly posts such notices at least 7 days before the property or parcel is re-entered for cleaning.

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NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: Earnest Smith
PO Box 4116
Cleveland, MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 1329 Church Avenue

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 1329 Church Avenue . This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

An adjudication at the hearing that the parcel is in need of cleaning will also authorize the municipality to re-enter the property or parcel of land for a period of one (1) year after the hearing without any additional hearings as long as notice is posted on the property or parcel of land and at the city hall or another place in the city which commonly posts such notices at least 7 days before the property or parcel is re-entered for cleaning.

Code Official

2/6/2019 IWORQ Systems Inc.

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NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: Henry Haynes
219 Ronaldman Road
Cleveland, MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 219 Ronaldman Road

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 219 Ronaldman Road. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

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NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: Delta Investments LTD
17 Savannah Circle
Brandon, MS 39047

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 935 & 937 Pearl Avenue

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 935 & 937 Pearl Avenue. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

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NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: A B Cox Jr. & Evelyn Cox Grubb
1110 Avery Street
Cleveland, MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 202 W. Carpenter Street

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 202 W. Carpenter Street. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

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Code Official

2/6/2019 IWORQ Systems Inc.

Cleveland MISSISSIPPI A Different Kind of DELTA

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Cleveland, MS 38732
Phone: 662-843-4601 • Fax: 662-846-5701

NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: A B Cox Jr. & Evelyn Cox Grubb
1110 Avery Street
Cleveland, MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 203 W. Carpenter Street

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 203 W. Carpenter Street. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

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Code Official

After discussion, upon Motion by Alderman Smith, second by Alderman Abraham, and unanimously adopted, it is ordered that the property set for hearing tonight located at 211 S. Fourth Avenue be granted an additional thirty (30) days to cure the nuisance therefore postponing adjudication at this time.

2/6/2019 IWORQ Systems Inc.

Cleveland MISSISSIPPI A Different Kind of DELTA

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NOTICE OF ENTRY OF PROPERTY FOR CLEANING UNDER MISSISSIPPI CODE ANNOTATED §21-19-11

Date: February 6, 2019

To: Howard P. Jones, et. ux.
211 S. Fourth Avenue
Cleveland MS 38732

Re: Public Nuisance Hearing pursuant to Mississippi Code Annotated §21-19-11
Site: 211 S. Fourth Avenue

The Board of Aldermen of the City of Cleveland has authorized this notice to be sent to you regarding 211 S. Fourth Avenue. This property is alleged to be in need of cleaning pursuant to Mississippi Code Annotated §21-19-11. This statute allows a municipality to clean any property in its city limits which is found to be a menace to the public health, safety and welfare of the community. If the property is found to be such a nuisance, the city may enter the property and clean the property by removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

You have an opportunity to appear before the Mayor and Board of Aldermen to contest this allegation regarding the subject property. A hearing will be held on March 5, 2019 at 6:30 p.m. in the Board Room at City Hall.

Adjudication at the hearing that the parcel is in need of cleaning will authorize the City to use its employees to enter the property to perform any necessary cleaning including, but not limited to, removing any dilapidated buildings, rubbish, cutting weeds and grass, removing fences, outside toilets, and personal property.

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Code Official

ORDERED this March 5, 2019.

ON-CALL ENGINEERING UPDATE

Josh McPherson of Eley-Barkley Engineering provided an update of engineering projects.

ORDER TO RELEASE THE 2015 WASTEWATER TREATMENT PLANT PROJECT CERTIFICATE OF DEPOSITS

After discussion, upon Motion by Alderman Janoush, second by Alderman Gainspoletti, and unanimously adopted, it is ordered to release the 2015 Wastewater Treatment Plant project certificate of deposits holding the retainage funds.

ORDERED this March 5, 2019.

ORDER TO APPLY FOR A LAND AND WATER CONSERVATION FUND GRANT

After discussion, upon Motion by Alderman Gainspoletti, second by Alderman Abraham, and unanimously adopted, it is ordered to apply for funding from the Land and Water Conservation Fund grant for the purposes of constructing soccer fields at Feduccia Park.

ORDERED this March 5, 2019.

ORDER TO APPLY FOR A MISSISSIPPI DEPARTMENT OF WILDLIFE, FISHERIES AND PARKS RECREATIONAL TRAILS PROGRAM GRANT

After discussion, upon Motion by Alderman Sanders, second by Alderman Campbell, and unanimously adopted, it is ordered to permit the application for funding from the Mississippi Department of Wildlife, Fisheries and Parks Recreational Trails Program grant for the purposes of constructing a walking trail at East Side Park.

ORDERED this March 5, 2019.

ORDER TO APPROVE EMERGENCY SEWER PUMP STATION IMPROVEMENT PROJECT PAY REQUEST #3 AND DELTA REGIONAL AUTHORITY REIMBURSEMENT REQUEST #3

After discussion, upon Motion by Alderman Campbell, second by Alderman Janoush, and unanimously adopted, it is ordered to approve the Emergency Sewer Pump Station Improvement Project pay request #3 totaling $48,440 and the request for reimbursement from the Delta Regional Authority grant funds.

CITY OF CLEVELAND : 2018 PUMP STATION IMPROVEMENT PROJECT
BID SCHEDULE
Page 1 of 1

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITY	TO DATE	UNIT PRICE	ITEM AMOUNT
1.0	MLK PS Rehabilitation, Complete	L.S.	1.0	1.00	$ 75,514.00	$ 75,514.00
2.0	MLK By-Pass Pumping Valve & Force Main Repair	L.S.	1.0	1.00	$ 19,869.00	$ 19,869.00
3.0	University PS, New 15 Hp Submersible, Repair Exist 15 hp Submersible, Discharge Piping, valves, & Controls	L.S.	1.0	1.00	$ 57,000.00	$ 57,000.00
4.0	High School PS, Install new 7.5 Hp Submersible with Adaptor	L.S.	1.0	0.18	$ 16,600.00	$ 2,988.00
5.0	Bishop PS, Install new 10 hp Pump	L.S.	1.0	1.00	$ 35,500.00	$ 35,500.00
6.0	Influent Replace 12" Check & Gate Valves, Influent Station	E.A.	2.0	2.00	$ 10,129.30	$ 20,258.60
7	C. O. 1	L.S.	1	1	$ 26,311.86	$ 26,311.86

ESTIMATE NO. 3

TOTAL WORK TO DATE:		$ 237,441.46
LESS 5% RETAINAGE:		$ 11,872.07
LESS PREVIOUS DRAW:	**	$ 177,129.39
TOTAL DUE:		$ 48,440.00

** Increased previous draw $200 to correct error in previous draw on Est. No. 2.

SUBMITTED BY: AVIS CONSTRUCTION, INC.:
BY:
JIM AVIS
DATE: MARCH 01, 2019

APPROVED BY: ELEY ENGINEERING
BY: 3/5/19
JOSH MCPHERSON
DATE:

ORDERED this March 5, 2019.

ORDER TO AWARD THE LOWEST AND BEST BID FOR A SEWER PUMP STATION SCADA SYSTEM

After discussion, upon motion by Alderman Smith, second by Alderman Sanders, and unanimously adopted, it is ordered to award the bid for the installation of a SCADA system on eight (8) sewer pump stations to Luckett Pump & Well Service, Inc. which provided the lowest and best bid totaling $48,915.20. Hydra Service, Inc. provided a bid totaling $69,880.

CITY OF CLEVELAND, MS
PUMP STATION SCADA PROJECT
BID TAB
BID DATE: February 25, 2019
Page 1 of 1

				Luckett Pump & Well Service, Inc.		Hydra Service, Inc.	
ITEM	PLAN QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	ITEM TOTAL	UNIT PRICE	ITEM TOTAL
1	8.0	EA	PS SCADA System, Complete	$ 6,114.40	$ 48,915.20	$ 8,735.00	$ 69,880.00
			TOTAL		**$ 48,915.20**		**$ 69,880.00**

Joshua McPherson, P.E.

ORDERED this March 5, 2019.

ORDER TO APPROVE BEAR PEN PARK LIGHTING IMPROVEMENT PROJECT FINAL PAY REQUEST AND FINAL SUMMARY CHANGE ORDER

After discussion, upon Motion by Alderman Janoush, second by Alderman Campbell, and unanimously adopted, it is ordered to approve the Bear Pen Park Lighting Improvement Project final pay request from Robinson Electric totaling $425 and the final summary change order.

ROBINSON ELECTRIC

P. O. Box 236
825 N. Chrisman Ave.
Cleveland, MS 38732
(662)843-3978

CITY OF CLEVELAND
P O BOX 1439
CLEVELAND, MS 38732

INVOICE ID: 30012677
DRAW ID: 42
DATE: Februarv 18.2019

CUSTOMER ID: CityC
PO #:

CONTRACT ID: 18-00-009
BEAR PEN PARK LIGHTING IMPROVE

Original Contracted Amount	$75,145.94
Net Change by Change Orders	38,411.07
Current Contracted Amount	113,557.01
Total Amount Billed	113,557.01
Total Amount Billed Less Retainage	113,557.01
Less Previous Billings	-113,132.01
CURRENT AMOUNT THIS INVOICE	$425.00

Approved by:

Name: _____

Title: _____

Date: _____

CONTRACT CHANGE ORDER

Change Order No. 3, Final		
Date: March 5, 2019		
Contract For: **Bear Pen Park Walking Trail Lighting Improvement Project**		
Owner: **City of Cleveland**		
Contractor: Robinson Electric Company, Inc.		
Description of Changes	Decrease In Contract Price	Increase In Contract Price
(1) - RTP Trail Sign		$ 425.00
(101-LF) - Underground Bran Circuit, AWG3, 3c, 1"	$ 447.43	
(15-EA) - 1" Conduit Bored and Jacked	$ -	$ 495.00
	$ -	
	$ -	
	$ -	
Totals	$447.43	$920.00
Net Change In Contract Price:		$472.57
Justification: Quantities were adjusted to what Robinson Electric used in the field. RTP Trail sign was faded and needed to replace to finish job.		

Original Contact Amount:	$75,145.94
Previous Change Order Amount:	$37,938.50
Contract Increased by:	$472.57
New Contract Amount Including All Change Orders:	$113,557.01
Original Contact Time:	120
Previous Change Order Extention:	90
Contract increased by:	90
New Contract Time:	300

Requested: Billy Nowell (Owner) — 3-7-2019 (Date)

Recommended: (Engineer) — 3/6/19 (Date)

Accepted: Brian Robinson (Contractor) — 3/6/19 (Date)

ORDERED this March 5, 2019.

ORDER TO APPROVE CONSENT AGENDA ITEMS

After discussion, upon Motion by Alderman Janoush, second by Alderman Sanders, and unanimously adopted, it is ordered that the consent agenda with supporting documentation attached hereto as "Exhibit A" be approved as follows.

1. Approval of Consent Agenda
    a. Approval of Minutes (February 5th, 2019)
    b. Approval of Claims Docket
    c. Request to send notices for properties in violation of MCA 21-19-11
    d. Request to tow nuisance vehicles
    e. Approval of February 2019 public nuisance assessments

ORDERED this March 5, 2019.

ORDER TO CREATE A PART TIME MAINTENACE AND A PART TIME DISPATCHER POSITION IN THE POLICE DEPARTMENT

After discussion, upon motion by Alderman Sanders, second by Alderman Janoush, and unanimously adopted, it is ordered to create a part time maintenance and a part time dispatcher position in the Police Department.

ORDERED this March 5, 2019.

ORDER TO APPROVE BILL OF SALE FOR THE SALE OF A SURPLUS SEWER JET RODDER TO THE TOWN OF BOYLE

After discussion, upon motion by Alderman Smith, second by Alderman Janoush, and unanimously adopted, with the exception of Alderman Povall who recused himself from the vote, it is ordered to approve the Bill of Sale with the Town of Boyle for the sale of a surplus Sewer Jet Rodder.

BILL OF SALE

FOR AND IN CONSIDERATION of the payment of the sum of Ten Thousand Dollars ($10,000.00), receipt of all of which is hereby acknowledged, the undersigned, The City of Cleveland (SELLER) does hereby sell, convey, transfer and deliver unto The Town of Boyle (BUYER) all of Seller's right, title and interest in and to the property specifically described as follows, to-wit:

PipeHunter Sewer Jet Rodder

The afore described property is sold to the Buyer as is.

Seller makes no other representations or warranty of any kind, express or implied, including, but not limited to, any implied warranty or merchantability or fitness for a particular purpose.

WITNESS the signature of the undersigned, this the 6th day of March, 2019.

BY: CITY OF CLEVELAND
SELLER

BY: TOWN OF BOYLE
BUYER

ORDERED this March 5, 2019.

ORDER TO AUTHORIZE TRAVEL TO THE 2019 MISSISSIPPI AIRPORT ASSOCIATION CONFERENCE

After discussion, upon Motion by Alderman Gainspoletti, second by Alderman Campbell, and unanimously adopted, it is ordered to authorize the travel and the related expenses for Alderman Povall to attend the 2019 Mississippi Airport Association Conference in Natchez, MS on May 15th – 17th.

ORDERED this March 5, 2019.

ORDER TO APPROVE THE 2017 FEDERAL AVIATION ADMINISTRATION NORTH RAMP EXPANSION PROJECT FINAL PAY REQUEST

After discussion, upon motion by Alderman Sanders, second by Alderman Smith, and unanimously adopted, it is ordered to approve the 2017 FAA North Ramp Expansion Project final pay request from Barge Designs totaling $2,028.

INVOICE

BARGE
DESIGN SOLUTIONS

60 Germantown Court, Suite 100 Memphis TN 38018 (901) 755-7166

City of Cleveland, MS
P. O. Box 1439
Cleveland, MS 38732-1439

Attn: Clint Johnson

Invoice Date: 3/5/2019
Project : 3491910
Invoice #: 7
Invoice Grp : **
Project Manager : GREAUD, JOHN E.
Barge Invoice No. : 168534

Project Name : CLEVELAND - NORTH RAMP EXP. PH1 & PH2
For Professional Services Rendered through: 02/22/2018

	Tasks	Fee	Previous Amount	Current Amount	% Complete	Total Fee Earned	Amount Remaining
1	Design Services	45,482.00	45,482.00	0.00	100.00%	45,482.00	0.00
2	Geotechnical Investigation	4,400.00	4,400.00	0.00	100.00%	4,400.00	0.00
3	Site Surveying	5,100.00	5,100.00	0.00	100.00%	5,100.00	0.00
4	Specification Update	2,028.00	0.00	2,028.00	100.00%	2,028.00	0.00
	Total Fee:	57,010.00	54,982.00	2,028.00	100.00%	57,010.00	0.00
	Total Fee Earned To Date					57,010.00	
	Less Previous Billings					54,982.00	
	Amount Due this Invoice					2,028.00	

ORDERED this March 5, 2019.

ORDER TO APPLY FOR A USTA FACILITY ASSISTANCE GRANT

After discussion, upon Motion by Alderman Sanders, second by Alderman Abraham, and unanimously adopted, it is ordered to apply for funding from the USTA Facility Assistance grant for the purposes of installing lights at the Bear Pen Park Tennis Courts.

ORDERED this March 5, 2019.

ORDER TO PERMIT ADVERTISEMENT FOR SEASONAL EMPLOYMENT

After discussion, upon Motion by Alderman Sanders, second by Alderman Abraham and unanimously adopted, it is ordered to permit advertisement for seasonal employment within the Parks and Recreation department to include eight (8) field maintenance positions and five (5) gym program worker positions.

ORDERED this March 5, 2019.

ORDER TO APPROVE FYE 2019 BUDGET AMENDMENTS

After discussion, upon Motion by Alderman Gainspoletti, second by Alderman Janoush, and unanimously adopted, it is ordered to approve the budget amendment as presented.

City of Cleveland
FYE 2019 Budget Amendments
for Expenditures
March 5, 2019

Fund/Department/Account	Original or Amended Budget	Increase (Decrease)	Budget As Now Amended	
General (001-220-930)				
Fire Depatment				
Vehicles	0.00	32,209.15	32,209.15	
Increase budget for prior fiscal year encumbrances paid in January.				
PIBF (305-680-507)				
2018 PIBF				
Contracted Services	0.00	20,636.60	20,636.60	
Increase budget for prior fiscal year encumbrances in 2018 PIBF.				
Totals	0.00	52,845.75	52,845.75	
			Total Increase	**52,845.75**

ORDERED this March 5, 2019.

ORDER TO LIFT THE OPEN CONTAINER ORDINANCE FOR THE BUDWEISER CLYDESDALE EVENT ON APRIL 12TH, 2019

After discussion, upon motion by Alderman Janoush, second by Alderman Abraham, and unanimously adopted, it is ordered to lift the Open Container Ordinance for the duration of the Budweiser Clydesdale Event on April 12th, 2019.

ORDERED this March 5, 2019.

ORDER TO AWARD THE LOWEST AND BEST BID FOR PURCHASE OF A STREET SWEEPER

After discussion, upon motion by Alderman Janoush, second by Alderman Sanders, and unanimously adopted, it is ordered to award the bid for the purchase of a Regenerative Air Street Sweeper to Vacuum Truck Sales, Inc. which provided the lowest and best bid totaling $239,900. Covington Sales provided a bid totaling $247,595 and Sansom Equipment provided a bid totaling $257,601.

2/5/2019 https://www.centralauctionhouse.com/Do/PrintRealTimeReverseBids/87962201

Title:	Regenerative Air Street Sweeper
Agency:	City of Cleveland - MS
Start date:	05-Feb-2019 10:00:00 AM
End date:	05-Feb-2019 10:30:00 AM

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
27704	VacTrkSalesAL	239900.0000	05-Feb-2019 10:17:10 AM	Mike	Baucom	Vacuum Truck Sales & Service, LLC	mbaucom@vtsales.net	2052776190
27702	CovingtonSalesPS	247595.0000	05-Feb-2019 10:02:26 AM	Pat	Sanchez	Covington Sales and Service	pat@covingtonsales.com	225-664-7427
27701	VacTrkSalesAL	247600.0000	05-Feb-2019 10:00:47 AM	Mike	Baucom	Vacuum Truck Sales & Service, LLC	mbaucom@vtsales.net	2052776190
27700	sansomequipment	257601.0000	05-Feb-2019 10:00:06 AM	Dustin	Jones	Sansom Equipment Company	dustinjones@secequip.com	6019661266

ORDERED this March 5, 2019.

ORDER TO AWARD THE LOWEST AND BEST BID FOR STREET SWEEPER FINANCING

After discussion, upon motion by Alderman Abraham, second by Alderman Gainspoletti, and unanimously adopted, it is ordered to award the bid for 60-month term financing for the Vacuum Truck Sales Street Sweeper to Cleveland State Bank which provided the lowest and best bid of 3.50% at $4,367.98 per month. State Bank and Trust provided a bid of 3.95% at $4,419.45 per month. Additionally, Hancock Whitney Bank provided a bid of 4.14% for $54,220.72 annually.

Cleveland
STATE BANK
Bank on a better future with us.

February 22, 2019

Michelle Arbuckle
Staff Accountant
City of Cleveland
PO Box 1439
Cleveland, MS 38732

Dear Mrs. Arbuckle,

As requested, Cleveland State Bank is pleased to present our rate/terms for lease-purchase financing of one Johnston RT655 regenerative air street sweeper. Our bid is as follows:

Amount:	**$239,900.00**
Interest Rate:	**3.50%**
Term:	**60 months**
Payment:	**$4,367.98**

This proposal will have the first monthly payment due on the 15th of the month following the next board meeting after the date the lease-purchase is signed. It will have an option to purchase the equipment at the end of the term for $1.00. We will also require the most recent audited financial statements prior to closing. We trust this information is sufficient. If we can be of further assistance, please do not hesitate to call on us.

Sincerely,

Brian Bishop
Vice President & Cashier

STATE BANK
& TRUST COMPANY
Est. 1898
Relationship Banking - With us, it's personal.

City of Cleveland
Attn: Michelle Arbuckle
P. O. Box 1439
100 North Street
Cleveland, MS. 38732

Re: Rate and term bid for the purchase of a new Street Sweeper

Dear Ladies and Gentlemen;

State Bank & Trust Company is pleased to be asked to bid on the above mentioned Sweeper purchase.

Equipment: Regenerative Air Street Sweeper-Johnston RT655

Term: 5 years (lease to purchase).

Price: $239,900.00

SB & T is offering a fixed rate loan for 5 year.
60 monthly P & I payments
Rate: 3.95% APR
Monthly payment $4419.45

Thank you again for the opportunity to bid on this loan, and if any further information is needed please contact me.

Sincerely,

Jerry W. Bullock
City President

jwb

BancorpSouth
Equipment Finance

2/20/2019

Sent Via Email: mbaucom@vtsales.net

City of Cleveland MS

It is a pleasure to submit for your consideration the following proposal to provide lease-purchase financing based on the terms and conditions set forth below:

1.	Lessor:	BancorpSouth Equipment Finance, a division of BancorpSouth Bank
2.	Lessee:	City of Cleveland MS
3.		
4.	Equipment Description:	2019 Johnston RT-655 / 2019/20 Freightliner
5.	Equipment Cost:	$239,900.00
6.	Lease Term:	5 years
7.	Lease Payments:	(These are approximate payment amounts. The actual payment will be determined at funding date.) 5 annual payments of $54,220.72 5 annual payments of $39,290.96 w/ balloon $81,500.00 due 1 month after final payment Arrears
8.	Lease Rate:	60-4.14% Fixed at Closing *(Rate indexed to 5.50% prime rate) Rate could increase with increase in prime before closing.
9.	Funding Date:	This proposal is contingent upon the equipment being delivered and the lease funded prior to *3/18/2019 Any extension of the funding or delivery date must be in writing.
10.	Purchase Option:	Title is passed to Lessee at lease expiration for no further consideration.

11. Non-appropriation/Termination: The lease provides that Lessee is to make reasonable efforts to obtain funds to satisfy the obligation in each fiscal year. However, the lease may be terminated without penalty in the event of non-appropriation. In such event, the Lessee agrees to provide an attorney's opinion confirming the events of non-appropriation and Lessee's exercise of diligence to obtain funds.

12. Bank Qualification: This lease-purchase financing shall be designated as a bank qualified tax-exempt transaction as per the 1986 Federal Tax Bill. **This means that the Lessee's governing body will pass a resolution stating that it does not anticipate issuing more than $10 million in General Obligation debt or other debt falling under the Tax Bill's definition of qualifying debt during the calendar year that the lease is funded.**

13. Tax Status: This proposal is subject to the Lessee being qualified as a governmental entity or "political subdivision" within the meaning of Section 103(a) of the Internal Revenue Code of 1954 as amended, within the meaning of said Section. Lessee agrees to cooperate with Lessor in providing evidence as deemed necessary or desirable by Lessor to substantiate such tax status.

14. Net Lease: This will be a net lease transaction whereby maintenance, insurance, taxes (if applicable), compliance with laws and similar expenses shall be borne by Lessee.

15. Financial Statements: Complete and current financial statements must be submitted to Lessor for review and approval of Lessee creditworthiness.

16. Lease Documentation: This equipment lease-purchase package is subject to the mutual acceptance of lease-purchase documentation within a reasonable time period, otherwise payments will be subject to market change.

If the foregoing is acceptable, please so indicate by signing this letter in the space provided below and returning it to BancorpSouth Equipment Finance. **The proposal is subject to approval by BancorpSouth Equipment Finance's Credit Committee and to mutually acceptable terms, conditions and documentation.**

Acceptance of this proposal expires as the close of business on 3/15/2019. Extensions must be approved by the undersigned.

Any concerns or questions should be directed to Bob Lee at 1-800-222-1610.

Bob Lee

Bob Lee
Municipal Finance Manager

ACKNOWLEDGMENT AND ACCEPTANCE

By: _____
Title

Date: _____

DERED this March 5, 2019.

ORDER TO APPROVE PURCHASE OF A TORO SAND PRO 2040Z BUNKER AND FIELD RAKE

After discussion, upon motion by Alderman Gainspoletti, second by Alderman Smith, and unanimously adopted, it is ordered to approve the purchase of a Toro Sand Pro 2040Z Bunker and Field Rake from Jerry Pate Turf and Irrigation pursuant to pricing as detailed per State Contract #8200044246.

Jerry Pate Turf & Irrigation

Jerry Pate Turf & Irrigation
301 Schubert Drive
Pensacola, FL 32504
Ph# (800) 700-7001
Fax# (850) 484-8596
www.jerrypate.com

DATE: March 5, 2019
EXPIRATION DATE: Valid 30 Days

Exclusively For: City of Cleveland Parks & Recreation
Attn: Jason Woods

Proposed Order

Prepared By: Jake Holbrook ext. 1217
jholbrook@jerrypate.com
Account Executive: Will Price 601-566-0140 cell
wprice@jerrypate.com

[Ph#] 662-394-0208
[Fax#]
[Customer Acct#] Requires JPTI Account
[Email] jason.woods@cityofclevelandms.com

Per your request, I am pleased to submit a proposal on the following equipment:

Qty	Model #	Description	MSRP	MS ST CNT $	Extension
		Pricing Reflects The Mississppi State Contract Discount Contract # 820044246			
1	08706	Toro Sand Pro 2040Z	$ 12,756.00	$9,822.12	$ 9,822.12
1	08717	Nail Drag	$ 1,995.00	$1,536.15	$ 1,536.15
1	08718	Finish Drag Mat Kit	$ 600.00	$462.00	$ 462.00
				total	$ 11,820.27

"Jerry Pate Company offers service agreements for your turf equipment, utility vehicles, irrigation, and pump stations. Ask your Account Executive for more information today!"

Prices Do Not Include Sales Tax or Applicable Documentation Fees

This is a proposal on the goods named, subject to the following conditions: The prices and terms on this proposal are not subject to verbal changes or other agreements unless approved in writing by the Home Office of the Seller. All proposals and agreements are contingent on availability of product from the manufacturer. Prices are based on costs and conditions existing on date of proposal and are subject to change without notice. Typographical errors are subject to correction.

To accept this proposal, sign here and return: _____ Date: _____

Thank you, we appreciate your business!

800-700-7001 • Atlanta • Birmingham • Memphis • Pensacola • www.jerrypate.com

TORO ECHO Club Car

ORDERED this March 5, 2019.

ORDER TO APPROVE PURCHASE OF TWO Z-MASTER 26.5 KOHLER 72 INCH LAWN MOWERS AND RELATED BUDGET AMENDMENT

After discussion, upon motion by Alderman Campbell, second by Alderman Abraham, and unanimously adopted, it is ordered to approve the purchase of two (2) Z-Master 26.5 Kohler 72 inch lawn mowers from Bolivar Auto Parts, Inc. pursuant to pricing as detailed per State Contract #8200044246 and the related budget amendment totaling $19,754 to line item 100-510-920 within the Park Fund.

QUOTE

Reference # 262

Customer 1880, CLEVELAND PARK COMMISSION

Date 3/4/2019 10:17:30 AM

Salesman Sullivan, Wesley

Notes contract price 8200044246

Bolivar Auto Parts, Inc
401 N. Davis Ave.
Cleveland, MS 38732
(662) 846-7524

Qty	Line	Part#	Description	Core	List	Amount	Extended	Exch	Tax
2	TOR	74918	*Z-MASTER 26.5 KOHLER 72" TURBO FORCE DECK*	0.00	0.00	9,877.00	19,754.00	N	N

	19,754.00
Subtotal	19,754.00
Tax	0.00
Total	19,754.00

Thanks
Wesley Sullivan

ORDERED this March 5, 2019.

ORDER TO APPROVE EMPLOYEE ACTION RECOMMENDATIONS

After discussion, upon Motion by Alderman Gainspoletti, second by Alderman Povall and unanimously adopted, it is ordered to approve the employee action recommendations as presented.

Employee Action Recommendations
Tuesday, March 05, 2019

Employee Name	Type of Action	Requested Effective Date	Department		Job Title		Pay Rate	
			Currently	Requested	Currently	Requested	Currently	Requested
Ramon King	Termination	2/6/2019	Public Works		Street Laborer		$9.25	
George McClure	New Hire	3/6/2019		Public Works		Line Mechanic		$20.00
Omar Allen	New Hire	3/6/2019		Public Works		Street Laborer		$9.25
Andrew Butler	New Hire	3/6/2019		Public Works		Street Laborer		$9.25
Eric Price Jr.	New Hire	3/6/2019		Public Works		Street Laborer		$9.25
Gary Frazier	New Hire	3/6/2019		Public Works		Street Laborer		$9.25
Mitch Millican	Merit Raise and Reclassification	3/6/2019	Police Dept		Captain		$26.78	$2,238.55
Robert Linkous	Merit Raise and Reclassification	3/6/2019	Police Dept		Captain		$26.78	$2,238.55
Robert Graham	Merit Raise and Reclassification	3/6/2019	Police Dept		Captain		$26.78	$2,238.55
Frankie N. Goss	Merit Raise and Reclassification	3/6/2019	Police Dept		Captain		$26.78	$2,238.55

ORDERED this March 5, 2019.

ORDER TO APPROVE REVISION TO SECTION 5.09 – PERSONAL PROPERTY AND USE OF CITY PROPERTY OF THE EMPLOYEE HANDBOOK

After discussion, upon Motion by Alderman Janoush, second by Alderman Povall, and unanimously adopted, it is ordered to approve a revision to *Section 5.09 – Personal Property and Use of City Property* of the Employee Handbook as detailed below.

5.09 - Personal Property and Use of City Property

The City of Cleveland is not responsible for any lost, stolen or damaged personal property. Your personal property is not covered under our business insurance policy.

(Added)

The City of Cleveland has invested money in property and equipment so you can do your job. Use of City property and equipment is a benefit and therefore employees do not have any claim or entitlement to use City property. The assignment of property is temporary and can be changed at any time. You are responsible for taking reasonable precautions to prevent theft or vandalism of all equipment entrusted to you. You are also responsible for the destruction of all equipment entrusted to you beyond normal wear and tear. The City of Cleveland reserves the right to deduct the value of lost or damaged equipment from your pay upon written consent so long as the deduction does not have the effect of reducing your wages below the federal minimum wage. The City retains the right to take all lawful action necessary to recover or protect our property at any time. If a piece of equipment or property is unsafe for use, report it immediately to your supervisor.

Failure to use property appropriately and failure to report equipment and property issues, may result in disciplinary action up to termination.

The City may establish additional policies, guidelines and requirements regarding the acquisition, provision or use of City property and related services. You are expected to adhere to such changes in policies, guidelines, and requirements and will be held responsible for doing so.

This policy statement shall further service as written notice to you that when your employment with the City ends, we expect you to return all equipment that has been entrusted to you in good repair. If you do not return a piece of property, or return a piece of property in disrepair due to your misuse we may withhold the cost of repairs or replacement from your final paycheck so long as the deduction does not have the effect of reducing your wages below the federal minimum wage. The City retains the right to take all lawful action necessary to recover or protect our property at any time.

ORDERED this March 5, 2019.

ORDER TO APPROVE REVISION OF JOB DESCRIPTION FOR THE CAPTAIN OF INVESTIGATIONS

After discussion, upon Motion by Alderman Janoush, second by Alderman Abraham, and unanimously adopted, it is ordered to approve a revision to the job description for the Captain of Investigations position in the Police Department as detailed below.

*

*

*

JOB TITLE: Captain of Investigations
DEPARTMENT: Police
REPORTS TO: Chief of Police

DATE: 3-6-2019
CLASS: Full Time
FLSA: Non-Exempt

POSITION SUMMARY:

This position is responsible for the investigative section to include scheduling, case management, crime scene direction, provide assistance to other investigators, case dispositions, and provide professional recommendations and support to the Chief of Police.

ESSENTIAL DUTIES AND REPSONSIBILITIES:

- Prepare work schedules for investigative section and oversee all investigations for timeliness, updates and follow-ups.
- Review all case files for completeness and accuracy prior to submission to District Attorney's office.
- Prepare and submit all case dispositions.
- Supervise and secure all major crime scenes.
- Make recommendations to the Chief of Police for equipment and training needed.
- Research federal, state, and local statutes related to law enforcement issues, and current case law that impacts the investigative function.
- Interpret and apply laws and regulations to complex investigative and enforcement situations.
- Analyze and evaluate large amounts of facts and evidence to formulate defensible investigative conclusions.
- Develop and maintain skills, tactics, methods and procedures required of a professional criminal investigator.
- Review and /or submit reports for magistrate approval to authorize warrants and execute warrants upon approval.
- Periodically Interview witnesses/potential witnesses and maintain command over persons and places involved in investigations
- Testify in criminal and civil proceedings as instructed or required.
- Oversee and/or conduct interrogations of suspects.
- Establish and maintain liaison with other agencies, including the juvenile and adult probation authorities.
- Prepare and document professional investigative reports.
- Develop and manage confidential informants.
- Maintain surveillance over persons and places involved in investigations.
- Conduct internal affairs investigations on all major complaints filed on officers or civilian members of the department.
- Act as the department liaison officer.
- Participate in proactive team efforts to achieve departmental and City government goals.
- Provide leadership to others through example and sharing of knowledge/skill.
- Perform other duties as assigned by the Chief of Police.

SUPERVISORY RESPONSIBILITIES:

Perform limited for HR/Payroll functions for supervised employees, such as, but is not limited to, participating with hiring, discipline, and or termination of employees; time labor reporting; FMLA reporting, Worker's Comp reporting, etc.

EDUCATION:

High school diploma or GED is required; Bachelor's Degree in police science, administration of justice, sociology, psychology, public administration, criminal justice, or a related field, from a state-licensed college or university is preferred, but not required. Completion of twenty four (24) hours of leadership, management, or instructor training annually and Law Enforcement Instructor course of no less than forty (40) contact hours on the techniques of classroom training and/or public speaking is required.

EXPERIENCE:

- Five (5) years of experience as a full time investigator with a law enforcement agency.
- Demonstrate ability to manage people, programs, and budgets in a law enforcement agency which serves a diverse and dynamic community.
- Excellent written and oral communication skills.
- Able to independently exercise common sense and good judgment under pressure.
- Must possess excellent moral character, agility, and the ability to maintain a high standard of physical fitness.

TECHNICAL SKILLS:

- Proficiency with utilizing computer software, such as Microsoft Word, Excel, Outlook, etc.
- Proficiency at operating standard office equipment, such as computers, phones, photocopiers, filing cabinets and fax machines.
- Ability to demonstrate proficiency for all weapons carried and used as a regular part of the job, which includes pistol or revolver, shotgun, oleoresin capsicum spray, handcuffs, and other devices and procedures as determined from time to time by the Chief of Police.
- Familiarity with operating radio communication systems and software specific to police operations.

PHYSICAL AND ENVIRONMENTAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While performing the duties of this job, the employee is occasionally required to reach with hand and arms, climb and balance, stoop, kneel, crouch, crawl, use hands to finger, handle or feel, and lift/move objects in excess of 100 pounds. The employee will be frequently required to stand, walk, sit, taste, and smell. The employee is regularly required to to speak, listen, see and view. The use of corrective lens to aid the employee is acceptable.

This position requires you to work indoors and outdoors in all weather conditions.

*To meet the physical and environmental demands of a law enforcement officer, all officers must maintain physical fitness requirements according to Police regulations.

TRAVEL: This position may require you to travel up to 10% of the time.

Disclaimer: The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job.

Department Head Signature: _____ Date: _____

Department Head Name: _____

Received to Human Resources by: _____ on _____ (date)

)ERED this March 5, 2019.

ORDER FOR EXECUTIVE SESSION

After discussion, upon Motion by Alderman Povall, second by Alderman Gainspoletti, and unanimously adopted, it is ordered that the Board go into closed session to consider going into executive session to discuss the Jackson Litigation, Siemens Litigation, Community Development building purchase, Feduccia Property and Commerce Parking lot.

ORDERED this March 5, 2019.

After discussion, upon Motion by Alderman Povall, second by Alderman Gainspoletti, and unanimously adopted, it is ordered that the Board go into executive session to discuss the Jackson Litigation, Siemens Litigation, Community Development building purchase, Feduccia Property and Commerce Parking lot.

ORDERED this March 5, 2019.

EXECUTIVE SESSION

Discussions ensued concerning each topic addressed in the above motion. However, no board action was taken, with the exception of the motions noted below.

Upon motion by Alderman Smith, second by Alderman Janoush, and unanimously adopted, it is ordered to remove properties 800 Shamrock Drive Buildings A-D and 819 Shamrock Drive Building E from the MCA 21-19-11 listing of notices to be sent on March 6th, 2019.

Upon motion by Alderman Gainspoletti, second by Alderman Janoush, and unanimously adopted, it is ordered to engage David Gladden, CPA to perform and in-depth investigation of the financial state of the Water and Sewer Utility Enterprise Fund since the installation of Siemens/Mueller water meters as part of the Siemens Litigation.

Upon motion by Alderman Gainspoletti, second by Alderman Janoush, and unanimously adopted, it is ordered to purchase a property located at 207 Carpenter Street for $200,000 to serve as the new office location for the Community Development Department. The City of Cleveland received two appraisals totaling $219,000 and $221,000 respectively.

Upon motion by Alderman Gainspoletti, second by Alderman Janoush, and unanimously adopted, it is ordered to purchase 73.64 acres of land off Yale Street Extended for $220,920 to serve as a park named Feduccia Park. The City of Cleveland received an appraisal totaling $392,000.

Upon motion by Alderman Povall, second by Alderman Smith, and unanimously adopted, it is ordered that the Board come out of executive session and re-enter open session.

ORDERED this March 5, 2019.

ORDER TO ADJOURN

With there being no business of the Board that still needs attention, upon motion duly made by Alderman Povall, second by Alderman Janoush, and unanimously adopted, it is ordered that the Regular Board Meeting of March 5, 2019 be adjourned.

ORDERED this March 5, 2019.

Billy Nowell
BILLY NOWELL, Mayor

Attest:

Dominique Green
DOMINIQUE GREEN, City Clerk

Minutes approved this 2nd day of April, 2019.

Billy Nowell
BILLY NOWELL, Mayor

Attest

Dominique Green
DOMINIQUE GREEN, City Clerk

EXHIBIT A

Upon presentation and examination of the minutes of the February 5th regular meeting, it is ordered that the minutes of said meetings are approved as a part of the consent agenda.

BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CLEVELAND, MISSISSIPPI that the transfers and claims detailed on the Municipal Claims Docket of said City for the month immediately preceding the month of this meeting, aggregating $976,637.60 and all hereby approved for payment to the fund and claimant in the amount and from the particular fund as set forth in each of said transfers and claims on said docket, and said amount is hereby appropriated for the immediate payment of each and all of said transfers and claims from the respective funds as shown on said docket to be payable as aforesaid. RESOLVED AND ORDERED as a part of the consent agenda.

ORDERED, ADJUDICATED, AND FOUND, and unanimously adopted as a part of the consent agenda, that said premises hereinafter set forth, and as designated on the current tax rolls of this City, in the conditions reported as aforesaid, and at the time of this hearing, are each a menace to the public health and safety of this community, and that this City shall send notices as provided by said Section 21-19-11 as follows:

Request to Send Notice for MCA 21-19-11
March 5, 2019

Site Address	Parcel #	Legal	Owner Name	Owner Address	Owner City	Complaint
1107 S. Chrisman Avenue	33-21-430-02-00900	Lot 9 Blk 2 Norman's Addition	Bolivar County Habitat for Humanity	P O Box 1785	Cleveland, MS 38732	Pile of debris
656 N. Bayou Avenue	33-17-085-00-05200	N 75 Ft of S 150 Ft of Lot 52 Carpenter & Walker 3rd Subdivision	Willie McAbee	656 N. Bayou Avenue	Cleveland, MS 38732	Inoperable vehicles in yard
613 Ruby Street	33-21-460-02-00300	Lots 3 & 4 Blk 2 Nowell's Addition	Latoya & Bobby L Barnes	613 Ruby Street	Cleveland, MS 38732	Dilapidated structure
605, 605 1/2, & 607 Ruby Street	33-21-460-02-00200	Lot 2 Blk 2 Nowell's Addition	Gilda G. Gunn & Verdie M Hugger	612 Hadley Street	Cleveland, MS 38732	Dilapidated structures
602 Ruby Street	33-21-460-02-01000	Lot 10 & 9' of Lot 11 Blk 2 Nowell's 1st Addition	Gilda C. Gunn & Verdie M Hugger	612 Hadley Street	Cleveland, MS 38732	Dilapidated structure
507 Murphy Street	33-21-320-00-00300	Lot 3 Kelley's Addition	Joe Marshall Jr.	504 1/2 N. Bayou Avenue	Cleveland, MS 38732	Junk & Trash
616 N. Bayou Avenue	33-17-085-00-04300	Lot 43 Carpenter & Walker 3rd Addition	Sultani Family Realty of Cleveland LLC	P O Box 5546	Greenville, MS 38701	Garbage, junk, and debris
201 E. Sunflower Road	33-21-030-05-00100	Lot East & West 138 South 204 N 191 Blk 5 Cleveland	Mays Cash Store of Belzoni	Robert May-- May Bldg 618 Washington Avenue	Greenville	Wrecked vehicles
619 Ruby Street	33-21-460-02-00700	Lot 7 Blk 2 Nowell's Addition	Onita Evans & Margaret A Walker	619 Ruby Street	Cleveland, MS 38732	Overgrowth, Junk, & trash
819 Shamrock Drive Bldg E	33-21-640-00-00800	Lots 8 & 9 Shamrock Subdivision	Jackson Rental Properties, Inc.	P. O. Box 90	Boyle, MS 38730	Dilapidated structure & overgrowth
800 Shamrock Drive Bldg A	33-21-640-00-02000	Pt of Lot 19 & All of Lots 20 & 21 Shamrock Addition	J & J Apartment Inc.	P. O. Box 90	Boyle, MS 38730	Dilapidated structure & overgrowth
800 Shamrock Drive Bldg B	33-21-640-00-01800	Pt of Lots 17, 18, & 19 Shamrock Subdivision	Jackson Rental Properties, Inc.	P. O. Box 90	Boyle, MS 38730	Dilapidated structure & overgrowth
800 Shamrock Drive Bldg C	33-21-640-00-01700	Pt of Lots 16, 17, & 18 Shamrock Subdivision	Jackson Rental Properties, Inc.	P. O. Box 90	Boyle, MS 38730	Dilapidated structure & overgrowth
800 Shamrock Drive Bldg D	33-21-640-00-01500	Pt of Lot 15 & 16 Shamrock Subdivision	J & J Apartments Inc.	P. O. Box 90	Boyle, MS 38730	Dilapidated structure & overgrowth

Unanimously adopted as part of the consent agenda, it is ordered to approve the tow of nuisance vehicles as listed.

Car Tows
March 5, 2019

Case Date	Site Address	Complaint	Description
2/25/2019	610 Murphy Street	Vehicle blocking sweeping operations, Flat tires	White Toyota RAV4 Tag #: BRM 331 Exp. 9/18
2/25/2019	1706 Bellavista Road	Vehicle blocking sweeping operations, Flat tires	White Dodge Ram 1500 Tag #: BR3 995 Exp. 4/15
2/25/2019	1600 Bellavista Road	Vehicle blocking sweeping operations, Flat tires	Light Gray Ford Bronco Antique Tag #: 174785
2/25/2019	715 Hadley Street	Dismantled inoperable vehicle in yard	White Chevrolet Caprice Classic Brougham Antique Tag #: 220815
2/25/2019	919 Church Avenue	Vehicle blocking sweeping operations	Green Honda Accord Tag No. BRG 842 Exp 4/18 Flat tires
2/25/2019	921 Church Avenue	Vehicle blocking sweeping operations	Maroon Ford Crown Victoria Tag #: BRR 858 Exp. 9/18
2/25/2019	804 S. Parkway Drive	Vehicle blocking sweeping operations, Flat tires	Green Chrysler PT Cruiser Tag No.: BVF 915 Exp. 9/18
2/25/2019	1003 E. Parkway Drive	Vehicle blocking sweeping operations, Flat tires	Blue Chevrolet Scottdale Truck Tag #: BR5 912 Exp. 4/15

Unanimously adopted as part of the consent agenda, it is ordered to approve the February 2019 public nuisance assessments.

FEBRUARY 2019 PUBLIC NUISANCE ASSESSMENTS				
PARCEL NUMBER	OWNER	DATE CLEANED	ADDRESS	ASSESSMENT
33-21-900-00-04800	Krystal-Cleveland MS	1/30/2019	201 S. Davis Avenue	$655.00
33-21-460-02-01200	Golden Fortune Inv.	2/13/2019	406 S. Davis Avenue	$949.00
			Total	$1,604.00